



**Diakonia of the United Church of Canada**

We are seeking interested, aware, capable and intentional candidates for interaction with the wider church.

*Are you invested in the diaconal community of the United Church?*

*Are you committed to a strong and continuing diaconal community in the United Church?*

*Are you eager to prod, remind and educate the wider church about diaconal ministry in the United Church?*

*Would you like to be paid to do this ministry?*

We invite you to apply for the Diakonia of the United Church Staff Position!

The job description is below.

Interviews will be conducted by conference call (with thanks to The Centre for Christian Studies for their support).

The Search Committee welcomes applications by **November 12 2014** for a start date of **January 1 2015 or as soon as possible. Two references are required.**

Applications to be sent by mail or email to Carolynne Bouey Shank: 1434 Rosehill Dr. NW Calgary AB T2K 1M4 and her email address: or [cboueyshank@telus.net](mailto:cboueyshank@telus.net).

Do feel free to contact her for further information, if you require it.

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**Diakonia of the United Church of Canada**

**Staff Position Job Description**

**The purpose of this position** is to be a liaison with the United Church of Canada in terms of [i] keeping the United Church of Canada informed regarding the role of diaconal ministry and [ii] advocating for people in diaconal ministry in the United Church of Canada.

**The proposal** is that this position be for a two year trial period, during which time the Coordinating Committee will evaluate [i] the work of this position and [ii] the need for such a position and bring a recommendation to a future gathering of Diakonia of the United Church of Canada.

**REVISED Job Description:**

The person will:

- a. Be accountable to the Coordinating Committee of Diakonia;

- b. Be offered an honorarium of \$2500.00 a year and be expected to do this advocacy work for the equivalent of 2 hours a week or 8 hours a month with an honorarium of \$200.00 per month;
- c. Monitor the minutes of General Council Executive;
- d. Maintain regular contact with the chair of PC-MEPS and staff who relate to PC-MEPS functioning as an informational liaison between PC-MEPS and DUCC;
- e. Inform the Coordinating Committee of DUCC regarding actions that are being taken by the church that are positive in relation to diaconal ministry, as well as those that need our attention and/or action in relation to the life and work of diaconal ministry;
- f. Confirm annually to ensure our international dues to the World Diakonia and North American Diakonia have been paid by PC - MEPS
- g. Organize and update a list of diaconal persons serving on a national committee. This list would be a helpful resource to know where and how diaconal ministers are serving the national church.

Note that Sharilynn Upsdell – Diaconal Minister was our last staff person.